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25 SEP 1978

MEMORANDUM FOR: Chief, DDA Budget Staff

25X1 FROM :   
Chief, Information Systems Analysis Staff

SUBJECT : Impact of Executive Order 12065 on the  
Classification Review Program

Classification Review Program

1. Executive Order 12065 which, on 1 December 1978, replaces Executive Order 11652 will have a definite impact on the Agency's Classification Review Program that was established and staffed to respond to specific requirements set forth in Executive Order 11652. Under Executive Order 11652 all classified, permanent Agency records must be reviewed prior to their becoming thirty years of age to determine whether the originally assigned levels of classification should be retained, upgraded, reduced or whether the information can be declassified entirely. Under Executive Order 12065, the time period by which this review must be accomplished will be reduced to twenty years for all but foreign government information for which the thirty year review requirement remains in effect.

2. The above change will add significantly to the amount of material that must be reviewed each year, even though the new Executive Order provides that the increased volume associated with the transition from a thirty to twenty year review requirement may be handled over the next ten years. What exactly this increased volume will amount to is almost impossible to estimate at this time as the Agency is involved in a massive program of reviewing and evaluating current records holding against our newly approved Records Control Schedules to identify which records are now identified as being permanent and thus subject to classification review. This process will not be completed for some time and until it is, we will not be able to determine with any degree of accuracy what the total volume of material requiring review during any given period

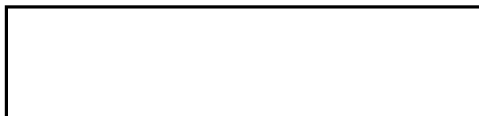
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of time will be. There is little doubt that going from a thirty to a twenty year review requirement will, at least during the "catch up period", require that additional personnel be added to the classification review process and the only real question to be addressed is the actual number that will be required.



25

-2-

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